



Pastrow Family

Churches sharing the love, grace and truth of Jesus Christ

Parish of Pastrow

Parochial Church Council Meeting

5th December 2023 7.30 pm

Christ Church Hatherden

Attendance and apologies see sheet at end of minutes.

Minutes	Action
<p>Welcome and Opening Prayer</p> <p>ARB welcomed everyone to the meeting and read from Philippians 4 6 - 7</p> <p>Opening prayers led by ARB.</p>	
<p>Late urgent Items</p> <p>ARB spoke about the Church of England's Living in Love and Faith, and that General Synod had passed blessings for same sex couples within a service. There are currently trials for stand-alone services.</p> <p>Deanery Synod discussed the announcement last week.</p> <p>As nothing has come out officially from the House of Bishops, we will wait to discuss until such times full details are out.</p> <p>As a PCC our stance is we are unable to do any blessings at this time until further guidance is issued.</p> <p>Agenda Items – Safeguarding, Deanery Synod and Churchwarden reports to be included for 2024.</p> <p>Grapevine advertising – Following recent inclusion of some local business ads WB feels we should not promote these.</p> <p>Following the discussion, it was decided that a policy is needed, and will be added to the next meeting.</p>	ARB/JA
<p>Previous Minutes</p> <p>Revised minutes with corrections were circulated prior to the meeting.</p> <p>P2, Paragraph - The Faculties... remove 'and the painters are in,'</p>	JA/ARB

<p>These were agreed, and once finalised will be signed as a true record of the meeting.</p>	
<p>Matters Arising</p> <p>Reserved Burial Plots – on the current agenda</p> <p>Weyhill looking for people to help, no one has currently come forward, it was decided to publicise in the Grapevine.</p> <p>LyCiG – to be reviewed later in the meeting.</p> <p>The cleaner’s contract is still ongoing.</p> <p>Gift Aid and Parish Giving Scheme – to be reviewed later in the meeting.</p> <p>CFA person has not heard anything back since offering services.</p>	<p>JA</p>
<p>MISSION & MINISTRY</p> <p>Prayer Matters 24</p> <p>ARB discussed how the proposal came about.</p> <p>DH explained the proposal and asked How can we better engage with Prayer with God and Jesus?</p> <p>WB asked if when printing the new prayer cards could they not be laminated as this made it unable to be recycled.</p> <p>The Pastrow Family website will also have a page devoted to prayer, with links possibly to Lectio 365 and may contain the following acrostic.</p> <p>A = adoration C = confession T = thanksgiving S = supplication</p> <p>P = pause R = rejoice/reflect A = ask Y = yield</p> <p>WhatsApp was also talked about for use as a way of getting information out for general prayers.</p> <p>The Prayer email prayers@pastrowfamily.org.uk is currently not used.</p> <p>The Healing Ministry Team have completed the Acorn Healing course and have a meeting on the 14th December to discuss their next steps.</p>	

<p>WB this was a good proposal, but asked if the intercessions course could be split into two – How to Plan your prayers - Intercessions As some people could be put off from doing it.</p> <p>RS – proposed it was taken back to the LCG’s for feedback and brought back to the February meeting.</p> <p><i>In principle the proposal was approved by all in attendance.</i></p>	
<p>LyCIG</p> <p>Plans had been received from Hatherden and Vernham.</p> <p>Penton – still to be reviewed.</p> <p>Hatherden & Tangleby – approved and published.</p> <p>Vernham Dean & Linkenholt – discussed and taken back to the LCG to be updated.</p> <p>Charlton – EG to be chased</p> <p>HBT – Pop in & Play starting next week and is a parish wide event. LyCIG has not been done and needs reviewing.</p> <p>Weyhill – Nothing in place due to the current circumstances.</p> <p>Smannell & Enham – nothing submitted to be raised at next LCG.</p> <p>It was noted that Messy Church, Play and Praise, and Cosy Café are all Pastrow Family Events.</p>	<p>RS</p> <p>EG</p> <p>MH</p> <p>RB</p>
<p>Implementation Document, Standing Committee & Ministry Team.</p> <p>Standing Committee – will meet in January as the workload is now there for them to meet.</p> <p>Work to consider – Mission Trusts - Procedures - Applying to be a charity, to be investigated.</p>	
<p>FaCT Proposal</p> <p>AE spoke about the proposal.</p> <p>JC pointed out that Weyhill also had a family service.</p> <p>It needs to be taken back to LCG’s for discussion.</p>	

<p>Hatherden & Tangley have already had discussions and wish to continue with their current plan of services with their 'Family service' covering other types of services such as Woodland or Pet service,</p> <p>WB suggested the proposal needed to be reworked to include Weyhill and include Hatherden's review.</p> <p>ARB said resources and work is needed to run a family service, and not all family services have children attending, some get children occasionally.</p> <p>Charlton is a growing service, as we travel to other things could we travel for a family service and make disciples.</p> <p>All – to take back to the LCG's for discussion and report back at the next meeting.</p> <p>All – Family service attendance figures also to be reported at next meeting.</p> <p>ARB this is time sensitive as families could gravitate to where other children attend.</p> <p>Could the ministers be better utilized by schools.</p> <p>MH mentioned the TVBC Thriving Community workshops and how they have an action plan to pull communities together. Could the LCG's mix with the community organisations to move forward?</p> <p>SB suggested we ask for feedback on services and encourage them to go to other churches, but we would need to offer a consistent service. We also need to push family services at the PFG.</p> <p>MH suggested about getting families together in a group and they in turn then bring others in.</p> <p>We have three C of E schools in our parish, perhaps we need to find out what parents are looking for and build on this with perhaps a dedicated minister.</p> <p>JC spoke about Weyhill and how they are trying to engage with children/youth in the village.</p>	<p>LCG reps</p>
<p>FABRIC AND FINANCE</p> <p>Safeguarding</p> <p>JA spoke about the document.</p> <p><i>All those present approved the Statement on the Recruitment of Ex-Offenders. Responding to Concerns and Allegations.</i></p> <p>The Social Media Policy Statement needs to be reviewed by JA & ARB</p>	<p>ARB/JA</p>

I. Known Offenders

1. Known Offenders

2. Known offenders, and others who may pose a risk to children or vulnerable adults, must be effectively managed and monitored in consultation with the Diocesan Safeguarding Adviser. The PCC must be assured of this annually.

The following question is asked - Are the incumbent and Parish Safeguarding Officer aware of the above requirement, and will they comply if applicable?

Incumbent and PSO to confirm they comply and this needs to be recorded in the minutes and the dashboard updated accordingly.

ARB as incumbent and JA as PSO are aware and agreed to comply to the above statement.

2. Clergy Vacancy

- Page 3 of the [Parish Safeguarding Handbook](#) states that:
- "The PCC must, working with the church wardens, ensure that all information about safeguarding matters is securely stored before passing the information on to the new incumbent. The departing incumbent must give the safeguarding information to the Parish Safeguarding Officer who can pass the information on to the new incumbent when he/she takes up his/her new role."

Do the PCC agree with this statement, if yes to be recorded in the minutes and the dashboard updated accordingly.

All those present agreed with the statement.

3. Review List of Church Activities – as per the Church Activities on the Dashboard document.

NB: All Church activities are listed in the action plan under Church Activities.

All those present agreed with the current list of church activities.

4. Review List of Non-Church Activities –

The Non-Church Activities section of this dashboard relies on there being a complete list of non-church activities that are held on church premises (e.g. a church building or church hall).

The list only applies to non-church activities that:

- Are organised primarily for children, young people or vulnerable adults; **or**
- Include teaching, training, instructing, caring for, supervising or transporting children, young people or vulnerable adults.

This list should **not** include:

<ul style="list-style-type: none"> • Church activities (since these are covered by the Church Activities section of the dashboard); or • Private events organised by private individuals (e.g. a child's birthday party). <p>The PCC must review this list annually.</p> <p>NB: All non-Church activities are listed in the action plan under Non-Church Activities.</p> <p><i>The current list was agreed by all those present with the addition of the Trefoil Guild.</i></p> <p>5. Safer Recruitment and People Management.</p> <p>As a PCC do you agree to follow the guidelines under the <i>Safer Recruitment and People Management Guidance</i> from the Church of England and use a <i>Safer Recruitment and People Management Assessment Tool</i>?</p> <p>To be actioned at next meeting</p> <p>Treasurers Update</p> <p>WB presented the treasurers report.</p> <p>The CFA is currently on going.</p> <p>WB asked for people to help pick up the points on the report.</p> <p>Church Accountants – RS/Vernham to pick up.</p> <p>Charity Registration – AE volunteered to help</p> <p>Year one accounts – RS/Vernham to pick up and look at tenders. WB pointed out that Knight Goodhead had been approached about this.</p> <p><i>It was proposed that a sub committee be set up to cover these jobs</i></p> <p><i>WB to chair with AE, RS & RB</i></p> <p><i>Proposed ARB Second SB</i></p> <p><i>All agreed.</i></p> <p>Quinquennials</p> <p>To be carried over to next meeting.</p> <p>Barclay Phillips Architects – quoted over £3000, ARB to speak to the diocese.</p> <p>Vernham Dean & Linkenholt report has been started and the architect will return next week to complete.</p>	<p>PSO</p> <p>RS</p> <p>AE</p> <p>ARB</p>
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<p>Grave Reservations</p> <p>ARB spoke about the current process and how it simplifies the matter with a lot less cost for families with the new procedures.</p> <p>As opposed to a marker which is above ground a flat tile is proposed so that it can be sunk slightly to ease mowing. JA to investigate costs</p> <p><i>Subject to the marker costs the proposal was approved by all in attendance</i></p> <p>WB asked what the fees are, does it include an admin fee?</p> <p>ARB confirmed currently it is for the marker only, an admin fee may need to be considered going forward.</p> <p>Grave Reservation Request.</p> <p>AE sought approval for a reservation at Tangley for Mrs May Lillian White, which was applied for by her daughter Julie Clarke.</p> <p>Plot G15 has been approved by the LCG.</p> <p><i>All those present approved this reservation.</i></p> <p>An extract of this minute needs to be sent to the family with the invoice once costs are known. Records to be updated accordingly.</p> <p>Commonwealth War Graves</p> <p>The local representative had approach JA regarding getting plaques erected at the following churches.</p> <p>Smannell, Weyhill, Vernham Dean and Faccombe, all have graves and no plaques. Each LCG will be sent the paperwork for completing and returned as set out. The Commonwealth War Graves submit all completed paperwork to the diocese for approval and cover all costs.</p> <p>The LCG will need to agree the location of the plaques.</p> <p><i>The proposal was agreed by all subject to LCG clarification on positions.</i></p>	<p>JA</p> <p>JA/AE</p> <p>RS/RB /JC/JA</p>
<p>Action Points</p> <p>LyCIG plans will be published in the new year.</p> <p>The Standing Committee will commence on January 24</p> <p>FaCT proposal to be reviewed by LCG's.</p> <p>Year of Prayer 2024</p>	<p>JA</p> <p>ARB</p> <p>All</p>

Financial subcommittee to be formed.

WB

The meeting closed with The Grace at 9.25

Signed *Revd. Alex Randle-Bissell*

Dated.....6th February 2024.....

NB Original signed document held by PCC Secretary.



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Parish of Pastrow

PCC Meeting 5th December 2023

7.30 pm Christ Church Hatherden

Attendance/Apologies

PCC Members			Notes/Substitute
Revd Alex Randle-Bissell	ARB	Rector/Chair	
Revd Julie Howell	JH	Vicar	Apologies
Revd Elliot Grove	EG	Curate	Apologies
Sally Brewer	SB	Pastoral Warden	
Terry Milne	TM	Administrative Warden	
William Belben	WB	Treasurer	
Judith Appleby	JA	Secretary	
Alice Brewer	AB	Charlton LCG	
Harriet Cooper	HC	Penton LCG	Apologies
James Cunniffe	JC	Weyhill LCG	
Alan Evans	AE	Hatherden & Tangley LCG	
Rod Bowker	RB	Smannell & Enham LCG	
Mark Hatter	MH	HBT LCG	
Rupert Sawyer	RS	Vernham Dean & Linkenholt LCG	
		Facombe LCG	

Non-PCC attendees

Name	Church
Dave Harvey (DH)	Prayer Group Leader
Irene Wilson	St Georges Enham