



# Pastrow Family

Churches sharing the love, grace and truth of Jesus Christ

## Parish of Pastrow

### Parochial Church Council Meeting

7<sup>th</sup> May 2024 7.30 pm

Christ Church Hatherden

Attendance and apologies see sheet at end of minutes.

<b>Minutes</b>	<b>Action</b>
<p><b>Welcome and Opening Prayer</b></p> <p>ARB welcomed everyone to the meeting and read from Ephesians 4, ARB spoke about the passage.</p> <p>Opening prayers led by ARB.</p> <p>All those present introduced themselves.</p>	
<p><b>Late Urgent Items</b></p> <p>None</p>	
<p><b>Previous Minutes</b></p> <p>Minutes from the 7<sup>th</sup> February 2024, were agreed as correct and duly signed.</p>	
<p><b>Matters Arising</b></p> <p>MH brought up about the vicarage at Hurstbourne, JH has applied for a grant to sort the guttering and the diocese are sorting things out.</p> <p>PS brought up about paying more for heating, some currently have given contributions and others may help in the autumn.</p> <p>Safer Recruiting Policy – ongoing</p> <p>Advertising Policy – waiting on the Diocese</p>	
<p><b>Mission and Ministry</b></p> <p><b>LyCig</b></p> <p>Current plans and events discussed as follows, odd corrections to be made and a new plan to be distributed.</p>	<p><b>JA</b></p>

<p>Penton – the April concert was postponed and is now the 27<sup>th</sup> September. The wine tasting is now at the village hall and the PRC are involved.</p> <p>Hatherden &amp; Tangley – Wednesday Tea Time is currently on hold, other events are being planned and moving forward.</p> <p>Weyhill – Contractors have been appointed and should start work this month. A Re-dedication Service with Bishop Phillip is planned for the 29/9/24. The LCG have recently held a funding meeting and are holding a public meeting on 20<sup>th</sup> June.</p> <p>Vernham Dean &amp; Linkenholt - the LCG have been invited by the Parish Council to do a 5-minute presentation to villagers at the next Parish meeting. 6<sup>th</sup> July is Vernham Music Fete, and the church are having a stall.</p> <p>Hurstbourne Tarrant – Program has been talked about. JH is speaking at the Parish Community meeting on the 20<sup>th</sup> May 7.30pm. Lots of other events do go on in the village. Pop In &amp; Play is going well.</p> <p>Charlton – events committee, currently not working but with the local community there is a D-day event and service and on the Sunday a Tea Dance is planned. The D-day event needs people to help as it is a big event. Cosy Café – very well received and at the last session had 24 people. Harvest Supper will happen for the congregation in September.</p> <p>Smannell &amp; Enham – a lent lunch was held. On the 19<sup>th</sup> May the Royal Engineers are joining the service. 15<sup>th</sup> June – Men’s Breakfast with a guest speaker.</p>	
<p><b>Prayer Matters 24</b></p> <p>Ascension Day service Thursday 9<sup>th</sup>.</p> <p>Prayer Labyrinth going in at Tangley during the summer months.</p> <p>For Thy Kingdom Come prayer journals and Novena books have been handed out.</p> <p>From Ascension to Pentecost morning prayer will focus on the Novena.</p> <p>The monthly prayer meeting from June is going to trial Julian Meetings for six months.</p>	
<p><b>Families and Children’s Ministry</b></p> <p>This covers – Pop In &amp; Play, Play &amp; Praise, Messy Church, PFG Kids, and Explorers (at Charlton)</p> <p>With some of our Family services not getting children it is a time to review our offering. The PFG is our major service and brings all our churches together.</p>	

<p>What does a family mean? If you were on your own, would you be able to go?</p> <p>Charlton are looking at the possibility of having an Intern for a year and they would concentrate on Families and Children's work.</p> <p>PS said it is very difficult to judge a family service and how many may come, and it is down to local LCG's to decide what they wish to do. HBT have a large number of children coming in, but this was from the school collective worship service and not a Sunday.</p> <p>ARB stated it is difficult how we use our limited resources, but we need to think how best to resource to be able to serve well.</p>	
<p><b>Holiday Club</b></p> <p>Smannell School 30<sup>th</sup> July – 1<sup>st</sup> August – there is a team together, but more volunteers are welcome.</p> <p>The school is booked, and a grant has been received from a local councillor.</p>	
<p><b>Supporting the Churches</b></p> <p>We're struggling to get support to share resources, we cannot be everywhere, but we will build a strategy to come and help. Weyhill particularly needs help at the present time.</p> <p>The PCC may need to extend time to look at issues and utilise people to solve situations.</p> <p>JC said we may need to look outside of church to get help.</p> <p>PS said it is identifying the need, then people may come and help.</p>	
<p><b>Easter Review</b></p> <p>Started on Palm Sunday and then there was something every day of Holy Week, all went well and will continue next year.</p> <p>We need to get better at communication next year and connect with people on the fringes.</p>	
<p><b>Fabric &amp; Finance</b></p>	
<p><b>Administrators Pay Rise</b></p> <p>Discussions took place at the end of the meeting after JA left.</p>	
<p><b>Safeguarding</b></p> <p>In person training on the 11<sup>th</sup> of May.</p> <p>ARB spoke about the importance of safeguarding and how it is important to do the course so you we have an awareness of issues that may arise.</p>	

All LCG & PCC members to be compliant by the end of July.

### Health and Safety

Nothing to report currently.

### Treasurers Report

WB – confirmed that Penton, Charlton & Weyhill accounts had been approved by the LCG,

HBT – WB was waiting approval, PS confirmed that the LCG via email had approved.

Hat & Tan – LCG have approved.

Vern & Link – LCG have approved

Sma & Enham – approved and already submitted.

Facombe do not submit accounts therefore WB will submit Pastrow accounts under ~~this~~ [Facombe Church](#).

It was confirmed Facombe do have some money, PS confirmed that in the past if asked for money for shared bills they always paid. [It was agreed not to pursue monies.](#)

*On the basis that all LCG's had passed accounts with their local knowledge it was proposed to vote as a PCC for their approval*

*Proposed - TM                      Second – AE*

*All present agreed unanimously.*

Accountants for the Single Parish

RS has sent tenders out to seven companies from that two did not reply, one started favourable but fizzled out, the other four RS has pursued for further information.

The companies are

James Cowper Kreston – Newbury  
Moore South – Salisbury  
Knight Goodhead – Eastleigh  
SKS Business Services - Southampton

We are now in a situation where the treasurer needs to speak to the companies to talk about finer details and what we would expect from each other, so that a pricing structure can be put into place but this will have caveats as it is unknown what will happen as each church comes onboard.

<p>The Finance sub-committee with ARB to meet to review all the information.</p> <p>AE spoke about our Framework, and how we will need to register with the Charities Commission.</p> <p>PS asked questions which WB answered.</p> <p>ARB suggested the committee come and see Colin Harbridge from the diocese at the Roadshow on the 16<sup>th</sup> May at Hatherden.</p>	<p><b>WB</b></p> <p><b>WB/ARB</b></p>
<p><b>Quinquennials</b></p> <p>Penton have approved Barclay Phillips to proceed with theirs for a cost of £2300.</p> <p>JC asked about the diocese contribution, and how this most probably needs to be reviewed as it no longer covers costs.</p>	
<p><b>Graveyard Approvals</b></p> <p>HBT proposed the PCC to approve the application for Peter Welby-Everard.</p> <p><i>It was agreed by all those present.</i></p> <p>Proposal of Memorial Bench at Tangley in memory of Thelma Mills.</p> <p>This was agreed in principle, but the PCC would like further information on the type of bench and how it would be fixed.</p>	<p><b>JA</b></p>
<p><b>Graveyard Procedures</b></p> <p>ARB explained the rationale behind the process.</p> <p>TM spoke about the legal responsibility and the papers presented.</p> <p>PS asked if we need to apply for a faculty as well as doing this procedure, and wished it confirmed if this process would replace the Diocesan need for a faculty. ARB explained that for full coverage, as stated in the proposal, a faculty could be applied for, but, as the PCC is a legal body, and if the process is followed consistently by all LCG's, then this would be a more than adequate process to be followed locally, with little need to use faculties unless a person expressly wished it.</p> <p>EG read an extract regarding grave reservations from the Church of England website where it says a faculty 'can' be applied for.</p> <p>AE pointed out we are all entitled to be buried in our parish graveyard.</p> <p>PS ask for clarification on our legal position. ARB to speak to Archdeacon.</p> <p>IW spoke about their LCG where the decision has been decided to continue with the faculty process.</p>	<p><b>ARB</b></p>

<p>In the past people have used the system and reserved in good faith but mistakes have happened.</p> <p>As a PCC if we adopt this policy and procedure every LCG will have the opportunity to add its own caveats. It will make it uniform across the parish and all applications will still need to be approved locally with their knowledge.</p> <p>ARB to have a conversation with Richard Brand the archdeacon.</p>	
<p><b>Next Meeting</b></p> <p>Tuesday 9<sup>th</sup> July 7.30 pm Hatherden</p> <p><b>Dates for 2024/25</b></p> <p>All are Tuesday dates and meetings will be held at Hatherden unless otherwise stated at 7.30 pm.</p> <p>10<sup>th</sup> September  12<sup>th</sup> November  14<sup>th</sup> January 2025  11<sup>th</sup> March  13<sup>th</sup> May  Sunday 1<sup>st</sup> June APCM following the PFG.  8<sup>th</sup> July  9<sup>th</sup> September  11<sup>th</sup> November  13<sup>th</sup> January 2026</p>	

The meeting closed with The Grace at 10.20

Signed 

Dated 9<sup>th</sup> July 2024

NB Original signed document held by PCC Secretary.

Note amendments as at the PCC meeting 9/7/24 in blue.



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## Parish of Pastrow

### PCC Meeting 7<sup>th</sup> May 2024

### 7.30 pm Christ Church Hatherden

#### Attendance/Apologies

<b>PCC Members</b>			Notes/Substitute
Revd Alex Randle-Bissell	ARB	Rector/Chair	
Revd Julie Howell	JH	Vicar	Via Zoom
Revd Elliot Grove	EG	Curate	
Sally Brewer	SB	Pastoral Warden	Apologies
Terry Milne	TM	Administrative Warden	
William Belben	WB	Treasurer	Also cover for Charlton
Judith Appleby	JA	Secretary	
Alice Brewer	AB	Charlton LCG	Apologies
Harriet Cooper	HC	Penton LCG	Apologies – No cover
James Cunniffe	JC	Weyhill LCG	
Alan Evans	AE	Hatherden & Tangley LCG	
Rod Bowker	RB	Smannell & Enham LCG	Apologies – covered by Irene Wilson (IW)
Mark Hatter	MH	HBT LCG	Now resigned – covered by Paul Symes (PS)
Rupert Sawyer	RS	Vernham Dean & Linkenholt LCG	
		Facombe LCG	

#### Non-PCC attendees

<b>Name</b>	<b>Church</b>
None in attendance	