



Pastrow Family

Churches sharing the love, grace and truth of Jesus Christ

Parish of Pastrow

Parochial Church Council Meeting

12th November 2024 7.30 pm

Christ Church Hatherden

Attendance and apologies see sheet at end of minutes.

Minutes	Action
Welcome and Opening Prayer ARB welcomed all those present and said an opening prayer.	
Late Urgent Items LCG's – if minutes and documents are not on the website, please get in touch with the administrator to get this sorted, do not leave until the next meeting.	ALL
Minutes Approval One correction under late urgent items, otherwise all accepted as a true record and were signed.	
Matters Arising No person has called or asked about the new job, the ad will repeat early January with close beginning of February. Old registers from Smannell, still to be checked. Weyhill Rededication service was a great event, with the bishop of Winchester.	EG
Mission and Ministry	
LyCiG Thanks given to all those who came to the LyCiG morning. We were asked what our purpose is and what do we want to look at. Smannell would like closer links with the school and concentrate on families and children.	

<p>AE spoke about the new focus on the next generation from the national church. ARB said we need to focus on the next generation and should always have this at the back of our minds.</p> <p>The strapline for the morning was ‘Tell people about Jesus’</p> <p>The masterplan for 2025 was shared, with all our events and the huge amount of work and people involved giving their time.</p> <p>With these plans they need to be taken back to the LCG’s, dates and events need to be finalised and sent back to Pastrow Admin to collate by Mid December, ready for publishing in January.</p>	<p>ALL</p>
<p>Christmas Services</p> <p>Service patterns shared.</p> <p>The theme for Advent is Healing and Restoration starting with the retreat on the 23rd November, with significant issues in society and our parishes, this may help.</p> <p>Prayer stations will be set up in HBT, Weyhill, Penton, Hatherden, Tangle and Smannell. Each will have bibles, cards with scripture, a timeline with healing dates within the bible, prayer cards, & literature, there will also be a battery candle, cross and tissues.</p> <p>Service leaders to promote to the congregation on the 24th November.</p> <p>JA asked about adding to the Facebook page and sharing as wide as possible. Information to be supplied for this to happen.</p> <p>During advent we need to focus on how we can be restored and should be used at all our events.</p> <p>During communion services the healing team will offer prayer and anointment being offered.</p>	<p>ARB/JA</p>
<p>Stewardship Course</p> <p>Being the main thing for Lent, ARB meeting with Jorgie Leask from the diocese to sort material.</p> <p>Stewardship campaign in all parishes, with conversations and door drops.</p> <p>TK asked if it was for the congregations and residents, ARB confirmed it was both, and explained about the basic running costs of each church and on average this is £600 per week, and if people want a church in the village they will need to help.</p> <p>Material will be available explaining everything and meetings will be held to make it clearer.</p>	

<p>This needs to be a meaningful campaign.</p> <p>TK said that Linkenholt needs money to rebuild. ARB confirmed this is a different matter.</p> <p>JC spoke about Weyhill.</p> <p>AE said we need to say about the fact we are listed buildings and how this can add extra work.</p> <p>ARB proposed a subcommittee to steer the Stewardship Campaign. AB agreed to help, it was asked that it is taken back to the LCG's for anyone to join and be set up in December for meetings in January. Meetings can be an evening if this is easier for people.</p>	<p>ALL</p>
<p>PFG Feedback</p> <p>The ministry team reviewed the feedback, and the attached document shows what was fed back. ARB explained the points further.</p> <p>TK said we may not be able to get the pavilion at Linkenholt in July, to be checked.</p> <p>Card reader is up and working with an account for Pastrow.</p> <p>A mobile sound system is being looked at to improve the quality.</p>	<p>JA</p>
<p>Ministry Team 2025</p> <p>Nothing to mention.</p>	
<p>Deanery Synod Reps</p> <p>We have 3 representatives – Terry Milne, Alan Evans & Jill Palmer, at the last meeting there was a presentation on stewardship from the diocese.</p>	
<p>Fabric and Finance</p>	
<p>Safeguarding</p> <p>See attached report, along with supporting documents.</p> <p>Point 1 – Agreed and the new statement signed ready for distribution.</p> <p>Point 2 – The Action Plan was signed as being the current position, actions from this meeting, will change our current position and the PSO is aware of these actions and what is needed.</p> <p>Points 3, 4, 5, 6, 8 accepted</p> <p>Point 7 – those who need training are being chased. If training is not completed within the timeframe they will need to be suspended until a time they complete training.</p>	

Safeguarding Standards – will be updated where possible and then further work is needed by the PCC to progress, some information is not available currently from the national church, to progress all points.

Treasurer Report

Finance statement attached.

WB explained about the figures and our current financial reserves which are very low, which included the backdating of the administrators pay rise. With this pay rise action is needed to adjust hours as some had been paid by benefice of the future and now the administrator has taken on some bookkeeping work. The finance Team needs to meet to sort this situation.

**WB, AE,
ARB, JA**

Facombe has a PCC account which is in the process of having other signatories added as it has come to light it has gone overdrawn as insurance and electricity has come out of the account over the past few years but no money has gone in. Currently Pastrow has paid for 4 months insurance and two months electricity. Faccombe do hold some cash which needs to be paid into the main Pastrow account.

ARB

TK asked if we could see the whole picture of the financial position across the whole of Pastrow.

It was confirmed that although all LCG's know the financial position this is not brought to the PCC. Treasurer to sort this action for the future.

WB

As trustees we should be aware of the financial position and could we answer the 15 questions as asked by the Charity Commission.

ARB confirmed we are operating accounts for single parishes but running accounts for the central parish.

WB has suggested we top slice figures for Faccombe, and this be operated within Pastrow.

WB explained how Top Slicing as agreed by the Financial Working Group operates with a starting figure of 60 – 70%. This was based on the annual returns although not all were available for the years considered, the CMF and clergy expenses etc is about 65% but the group members said we should slice at 70%.

Facombe – should this be ringfenced or go into the main account. It was agreed to keep Faccombe in and not top slice.

Money given to the church stays with the church, but Faccombe will not be operated this way.

RB asked about the new signatories on the accounts, WB explained this was being done to help cut down the time frame when we can bring in finances centrally.

<p>RB also asked if we could have written procedures of how this will work going forward.</p> <p>Outcomes – Treasurer to get full financial picture from all treasurers. Finance group to meet to sort Administrators hours. Procedures to be written on how the central finance will operate.</p> <p><i>ARB proposed this was all delegated to the Finance Committee.</i></p> <p><i>SB seconded the motion and all present agreed.</i></p>	<p>WB Finance team</p>
<p>Heating Costs for Funerals</p> <p>ARB explained about the current costs and how they stood in 2022, see tables below.</p> <p><i>WB proposed that the current fees are doubled</i></p> <p><i>SB seconded the motions and all those present agreed</i></p> <p>The new fees will be come into effect from the 1st December 2024 and the administrator will give notice to the funeral directors. The new costs will also apply to weddings but not baptisms, but it was suggested that mention is made about costs and that there is a donation plate especially at winter baptisms.</p>	<p>JA</p>
<p>Archdeacon Visitations.</p> <p>The diocese is starting visitations in February 2025, TM & SB our churchwardens are to ensure all churches have everything in place in readiness for the visits, including inventories and service registers.</p> <p>Copies of the Terrier and lists of all information need to be sent to the PCC Secretary.</p>	
<p>Quinquennials 2024</p> <p>Vernham and Linkenholt have been completed and reports have been submitted.</p> <p>Facombe and Weyhill are outstanding, Weyhill are aware but with the current work taking priority.</p> <p>HBT have found a new architect who is taking on Quinquennials, WB to forward details to administrator to share.</p>	<p>WB/JA</p>
<p>Graveyard Applications</p> <p>None have been received.</p>	

Next Meeting

Tuesday 14th January 7.30 pm Christ Church Hatherden

The meeting closed with the Grace.

Correction to minutes in blue.

Signed *Revd. Alex Randle-Bissell*

Dated..... 14th January 2025.....

Original signed documents held by PCC Secretary.



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PCC Meeting 12th November 2024

7.30 pm Christ Church Hatherden

Attendance/Apologies

PCC Members				Notes/Substitute
Revd Alex Randle-Bissell	ARB	Rector/Chair	✓	
Revd Julie Howell	JH	Vicar		Apologies
Revd Elliot Grove	EG	Curate	✓	
Sally Brewer	SB	Pastoral Warden	✓	
Terry Milne	TM	Administrative Warden	✓	
William Belben	WB	Treasurer	✓	
Judith Appleby	JA	Secretary	✓	
Alice Brewer	AB	Charlton LCG	✓	
Harriet Cooper	HC	Penton LCG		Apologies
James Cunniffe	JC	Weyhill LCG	✓	
Karen Blakeman	AE KB	Hatherden & Tangley LCG		Apologies
Rod Bowker	RB	Smannell & Enham LCG	✓	
Vacant		HBT LCG	✓	Jane Jones
Vacant		Vernham Dean & Linkenholt LCG	✓	Tammy King
Vacant		Facombe LCG		
Alan Evans		Deanery Synod Rep (co-opted member)	✓	

Non-PCC attendees

Name	Church
Irene Wilson	Smannell

Heating Figures

Charlton (Gas)	Standing Charge		Energy		VAT	Total
	p/day	£	p/kWh	£	etc.	£
Jan-22	0.000	£ -	4.470	£ 273.28	£ 15.09	£ 288.37
Jun-22	0.000	£ -	4.470	£ 1.42	-£ 0.04	£ 1.38
Oct-22	155.609	£ 52.14	16.228	£ 193.24	£ 12.26	£ 257.64
Jan-23	155.609	£ 44.34	15.420	£ 628.78	£ 17.49	£ 690.61
Jun-23	30.610	£ 10.41	8.523	£ 42.08	£ 2.62	£ 55.11
Oct-23	30.610	£ 8.26	8.542	£ 28.14	£ 1.86	£ 38.26
Jan-24	30.610	£ 10.71	8.542	£ 290.85	£ 15.08	£ 316.64

Bill dates are not exact months so some figures are calculated.

Weyhill *	Standing Charge		Energy		VAT	Total
	p/day	£	etc.	£	etc.	£
Jan-22	65.460	£ 20.29	33.510			
Jun-22	101.460	£ 30.44	52.340			

Weyhill heating is joint Oil and Electricity, Electricity was billed quarterly to June 22.

Hurstbourne (Electricity)	Standing Charge		Energy		VAT	Total
	p/day	£	p/kWh	£	etc.	£
Jan-22	87.879	£ 24.61	12.9899/15.312	£ 92.08	£ 5.83	£ 122.52
Jun-22	87.879	£ 26.36	12.9899/15.312	£ 1.68	£ 0.87	£ 28.91
Oct-22	128.444	£ 39.82	34.5099/32.1388	£ 96.85	£ 5.98	£ 142.65
Jan-23	128.444	£ 39.82	32.1388/34.5099	£ 267.48	£ 5.96	£ 313.26
Jun-23	128.444	£ 38.53	32.1388/34.5099	£ 26.45	£ 3.25	£ 68.23
Oct-23	118.725	£ 36.80	38.440	£ 88.61	£ 6.27	£ 131.68
Jan-24	118.725	£ 36.80	38.440	£ 113.52	£ 7.52	£ 157.84

Some credits apply so lines will not always add up.

