



# Pastrow Family

Churches sharing the love, grace and truth of Jesus Christ

## Parish of Pastrow

### Parochial Church Council Meeting

11<sup>th</sup> March 2025 7.30 pm

Christ Church Hatherden

Attendance and apologies see sheet at end of minutes.

<b>Minutes</b>	<b>Action</b>
<p><b>Welcome and Opening Prayer</b></p> <p>TM welcomed all those present.</p> <p>EG said the opening prayer, and read from Colossians 3, and spoke about Lent and the amazing Grace of Jesus.</p>	
<p><b>Late Urgent Items</b></p> <p>TM confirmed that Carol Dunk will be licensed on the 3<sup>rd</sup> June at Hurstbourne Tarrant at 7.30 pm.</p> <p>WB – said the website is not updated as Morning Prayer is not updated when not happening. On the first Saturday of each month Morning Prayer does not take place due to the Julian Meeting.</p> <p>JA confirmed she would update the information but was unaware of this.</p>	<b>JA</b>
<p><b>Minutes</b></p> <p>Minutes from the 14<sup>th</sup> January were agreed as correct and signed by TM.</p>	
<p><b>Matters Arising</b></p> <p>Email of points to go out and minutes to follow as soon as possible.</p> <p>This was actioned but not confirmed so did not get sent.</p> <p>Service Books – any old parish books should be given to Alan so he can take them to the Records Office.</p> <p>EG asked if old burial registers should be kept in church as they are used.</p>	<b>JA</b>

<p>A discussion was held, and it was felt they should stay in church because of records being needed.</p> <p>Stewardship letters – these need to be done.</p> <p>Archdeacons Visitation – this will only be Charlton this year. The inventories are now also on the online portal.</p> <p>Administrators’ hours have been cut as of the 1<sup>st</sup> March to 16 hours per week.</p> <p>RB asked if the PCC should be approving the change in hours for the administrator. As the diocese pushed for a single parish should they not support the role.</p> <p>JA confirmed the hours that had been cut were funded by Benefice of the Future and were never a permanent thing. ARB &amp; JA are currently looking at the workload.</p>	<p><b>ARB</b></p>
<p><b>Mission and Ministry</b></p>	
<p><b>LyCiG</b></p> <p>Cozy Café Quiz, Smannell’s Valentines lunch, and the ladies’ brunch has all gone well.</p> <p>8<sup>th</sup> May – VE Beacon event in Charlton, led by the Parish Council.</p> <p>Smannell will hold a Lent Lunch.</p> <p>Mothering Sunday services are being held in all parishes.</p> <p>The Enham Trust and Smannell Parish Council are planning a VE Day event which EG is involved.</p> <p>We also have the Children’s Holiday Club, which is all planned.</p>	
<p><b>Implementation Document.</b></p> <p>AE asked if this could be sent out as a soft copy</p>	<p><b>JA</b></p>
<p><b>Archdeacons Visitation</b></p> <p>Discussed under Matters Arising.</p>	
<p><b>Electoral Roll</b></p> <p>There is a full renewal this year.</p> <p>Everyone needs to sign new forms, which have been sent to each parish Electoral Roll Officer.</p>	

<p><b>Standing Committee</b></p> <p>Policies – Graveyard Reservations is to be revised. Occasional Offices Policies – has been written and submitted for checking.</p> <p>Other procedures/policies are in hand.</p> <p>A question was raised on who had authority to sign for approval of say architects for quinquennials.</p> <p><i>TM proposed that the PCC agree that for best practice the LCG can sign for Architects doing Quinquennials.</i></p> <p><i>WB Second the proposal</i></p> <p><i>All Agreed.</i></p>	
<p><b>Lent and Holy Week</b></p> <p>EG confirmed as in previous years there is something every day in Holy Week and spoke about the services.</p>	
<p><b>Novena 25</b></p> <p>A series of retreats and contemplations will take place at Tangley, which will have gazebos and Portaloo's installed over this period which will be part of the planned Well Project.</p> <p>A Prayer Walk is also being installed in the Glebe land.</p>	
<p><b>Grace and Gratitude 25</b></p> <p>Plans are going well for the year and a lunch following the PFG will be held in October and a Songs of Praise in August on the 5<sup>th</sup> Sunday.</p>	
<p><b>Fabric and Finance</b></p>	
<p><b>Safeguarding</b></p> <p>There are no safeguarding incidents to report.</p> <p>Some 25 emails have been sent out this week, asking people to renew DBS and training.</p>	
<p><b>Treasurers Update</b></p> <p>Pastrow accounts have been checked by the independent examiner. As we are not yet reaching the Charity Commission figures they are not being audited currently.</p> <p>Charlton LCG has recommended the accounts are passed by the PCC. This was not actioned.</p>	



<b>Next Meeting</b>	
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Tuesday 13 <sup>th</sup> May 7.30 pm Christ Church Hatherden	
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The meeting closed with the Grace.

Signed

*Revd. Alex Randle-Bissell*

Dated 13<sup>th</sup> May 2025

Original signed documents held by PCC Secretary.



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### PCC Meeting 11<sup>th</sup> March 2025

### 7.30 pm Christ Church Hatherden

#### Attendance/Apologies

PCC Members				Notes/ Substitute
Revd Alex Randle-Bissell	ARB	Rector/Chair	Apologies	
Revd Elliot Grove	EG	Curate	✓	
Sally Brewer	SB	Pastoral Warden	✓	
Terry Milne	TM	Administrative Warden	✓	
William Belben	WB	Treasurer	✓	
Judith Appleby	JA	Secretary	✓	
Alice Brewer	AB	Charlton LCG	✓	
Harriet Cooper	HC	Penton LCG		Apologies
James Cunniffe	JC	Weyhill LCG		Apologies
Karen Blakeman	KB	Hatherden & Tangley LCG		Apologies
Rod Bowker	RB	Smannell & Enham LCG	✓	
Vacant		HBT LCG	✓	Jane Jones
Vacant		Vernham Dean & Linkenholt LCG	✓	Tom Backhouse
Vacant		Facombe LCG		
Alan Evans	AE	Deanery Synod Rep (co-opted member)	✓	

#### Non-PCC attendees

Name	Church
Irene Wilson	Smannell