



Pastrow Family

Churches sharing the love, grace and truth of Jesus Christ

Parish of Pastrow

Parochial Church Council Meeting

14th July 2026 7.30 pm

Christ Church Hatherden

Attendance and apologies see sheet at end of minutes.

Minutes	Action
Welcome and Opening Prayer AE welcomed all those present, and opened the meeting with Prayer. CD took over the meeting at 19.45	
Late Urgent Items JA proposed that all northern churches registers (Banns, baptism, wedding and burial) be held in the strong box at Hurstbourne as opposed to The Vicarage at Hurstbourne. This is to give ease of access. A safe if suitable will be installed at Vernham Dean and once installed Vernham Dean and Linkenholt registers will be held there. <i>WB second the proposal and all agreed.</i> SB proposed that Late Urgent Items be changed to Any Other Business. WB suggested that we ask CD. After a recap CD agreed to the change. The PCC gave thanks to the late David Holmes for all he did at Vernham Dean and Linkenholt and across the parish.	CD
Minutes of the 12th & 26th May These had been pre-agreed and signed on the 4 th June.	
Matters Arising Graves – Email regarding the grave check to be sent to AS & SC at Vernham Dean. Gift Aid for Grace Ministry – we can collect money for them but are unable to claim Gift Aid.	

A discussion was held regarding giving and gift aid. As a charity we are unable to give gift aided donations. Envelopes collected at a service unless fully complete with signature would go as a cash donation and fall under GADS Linkenholt Trust Account is being held by the Diocese. They have suggested for the amount held this be put into general funds. WB confirmed this is being looked into and is ongoing.	WB
Mission & Ministry	
LyCiG Events are being held and seem to be going well. Charlton's has been updated and a new copy needs to be sent in.	AE
Benedictus 2026 CD asked how it is all going. PFG on the whole we are preaching on it. Weekly blessing on the Grapevine Retreats in the late summer being looked at. Pastrow Prayer is not on the Benedictus card this year. MW said that Charlton are doing well with donating to the Foodbank for this year's Blessings.	
Vacancy Currently waiting on the Parish Profile, which is almost complete and will be out shortly. A Section II meeting will be needed before we go out to advert. SB said that while we are in interregnum we should meet monthly. All agreed and this will happen from August. MW asked if we can get a date for the Section II meeting so we can approve at the PCC. SC asked if we can check with the diocese about the meeting date.	JA
Pastoral Care The consultation has not progressed.	

SB said as Pastoral Warden she has been busy with pastoral care.	
Parish Stall Thanks were offered to the teams at Hurstbourne, Vernham and Charlton who have had parish stalls at the local fetes. It was hoped to have some proper boards to advertise the Parish as people are not aware who we are. SB wanted to give thanks to Hurstbourne for a good job on the fete and the Pimm's & Hymns service the next day.	
Fabric & Finance	
Safeguarding JA confirmed that the Diocese now have a new online DBS system, and gain access to an account the PCC need to approve us to go forward. <i>All present agreed this was OK to advance.</i> CD – confirmed her safeguarding training was out of date (Jun 26) for her leadership role, but was booked on the first available course and had completed the other two main courses on this subject. JA has spoken to the diocese following the announcement in the Ministry Team meeting, CD's training had expired in March 26 and because CD is booked on a course (Oct 26) she was OK to continue with her role as confirmed by the Diocese Safeguarding Officer.	JA
Treasurers Update Finance Sheets shared and discussed. Currently £4200 apx in general funds WB said he had written to the Upton School House Trust and the Vernham Dean Gillum School House Trust to seek funding for the bookkeeper. But sadly, David Holmes had died before a reply was received. JJ said that she was aware of the request and it did not fall within the remit for the Trusts and it was unlikely we would get anything. CD back this statement up. Grace Ministry – it costs apx £35 to transfer money which Grace Ministry is paying. WB to ask IS when other money will arrive to transfer. Weyhill is now in central finance but does have several restricted funds. CMF – Pastrow has paid £11,000 of the £29,000 share and this will be topped up as the year progresses.	WB

WB will ask other LCG's to help with top up toward the latter part of the year. MW asked how much we predicted to fall short. WB confirmed that of the £101,000 we maybe £20,000 short. CD said that all parishes should be paying as much as possible. MW said following last years £75,000 was set for stipend, so it is imperative we pay as much as possible. AE said that by the 31st October full accounts needed to be submitted to the Charity Commission for 2025. 2025 accounts are fully submitted to the Church of England. Now we are a single charity under the Parish of Pastrow, we need to write to HMRC and they will close all old accounts. We should ask the diocese to come and talk to us about how we go forward. We did have a shortfall in 2025 and it looks if 2026 will be the same. Those not in central finance need to be checked on to ensure they are paying their CMF and how much from their quota S & E are paying some Penton – unsure HBT – have said they will pay more but will not make a loss in doing so. IW asked why we did not have a treasurers meeting, and do LCG's in central finance still have finances. WB confirmed a meeting has several times tried to set up but currently has not happened.	WB WB
Quinquennials Hurstbourne is booked for August. Facombe needs to be booked. SC asked about VDN & Linkenholt and this needs to be checked when this last happened.	TM TM
Policy Approval Expenses Policy, this had been sent prior to the meeting for all LCG's to review.	

Other than a word change in line I all agreed for this to go forward. <i>AE proposed this be approved MW seconded</i> <i>All those present agreed.</i>	
Grave Reservations Hatherden had submitted minutes giving approval for Pre-Faculty Reservations for the following. Andrew Taylor Anthony Pearson Diane Yeates Pat Yeates <i>JA proposed AE second that these be allowed.</i> <i>All present agreed.</i>	
Post Meeting Note SC spoke to JA regarding his position on the PCC. He confirmed he had agreed with the LCG at Vernham Dean to be the representative but had not wanted to be a trustee. In discussion with AE it was agreed that SC would need to resign at next meeting as had been elected at the APCM and would then attend as a non-voting representative.	
Next Meeting Following the agreement to change to monthly and continue with the second Tuesday the next meeting will be Tuesday 11th August 7.30 pm at Hatherden	

The meeting closed at 9.15 with the Grace.

SignedRev Carol Dunk.....

Original signed document held by PCC Secretary

Dated.....11th August 2026.....



Pastrow Family

Churches sharing the love, grace and truth of Jesus Christ

Parish of Pastrow

PCC Meeting 14th July 2026

7.30 pm Christ Church Hatherden

Attendance/Apologies

PCC Members				Notes/ Substitute
Revd Carol Dunk	CD	Vicar	✓	
Sally Brewer	SB	Pastoral Warden	✓	
Terry Milne	TM	Administrative Warden	✓	
William Belben	WB	Treasurer	✓	
Judith Appleby	JA	Secretary (co-opted member)	✓	
Alice Brewer	AB	Charlton LCG	Apologies	
Harriet Cooper	HC	Penton LCG	Apologies	
James Cunniffe	JC	Weyhill LCG	✓	
Karen Blakeman	KB	Hatherden & Tangley LCG	Apologies	
Rod Bowker	RB	Smannell & Enham LCG	✓	
Jane Jones	JJ	HBT LCG	✓	
Stuart Cowan	TB	Vernham Dean & Linkenholt LCG	✓	
Vacant		Facombe LCG		
Alan Evans	AE	Deanery Synod Rep (co-opted member)	✓	
Martin Williamson	MW	Deanery Synod Rep (co-opted member)	✓	

Non-PCC attendees

Name	Church
Irene Wilson (IW)	

